

**RECORD OF EXECUTIVE DECISIONS – JOINT WORKING**

CBC:LEADER		Date of Decision 29.11.2023	
BDC: LEADER			
NEDDC:LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Internal Audit Consortium Annual Report 2022/23			
Is Key Decision?		Yes/No	NO
Decision Status	Key Decision Notice issued General Urgency Special Urgency	N/A	Authorised By: N/A
Report and Background papers		No	
Record of Decision:  That the annual report of the Internal Audit Consortium be approved.			
Reasons for Decision:  To enable the Joint Board to consider and approve the 2022/23 Annual Report of the Internal Audit Consortium.			
Alternative options considered and rejected (if any)  None			
Declarations of interests: None			
Decision subject to call-in Yes Date of implementation if not called in: 6 December, 2023.			
Date Record Issued: 29.11.23 Contact Officer: Liz Athorn, Chesterfield Borough Council, Tel: (01246) 959612			

CBC:LEADER		Date of Decision 29.11.2023	
BDC: LEADER			
NEDDC:LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Internal Audit Consortium Progress Report 2022/23 and Draft Business Plan 2023/24			
Is Key Decision?		Yes/No	NO
Decision Status	Key Decision Notice issued General Urgency Special Urgency	N/A	Authorised By: N/A
Report and Background papers		No	
Record of Decision:			
<ol style="list-style-type: none"> <li>1. That the progress made by the Internal Audit Consortium be noted.</li> <li>2. That the revised business plan (budget) for 2022/23 and the draft Internal Audit Consortium Business Plan (and associated changes) for 2023/24, based on Appendix 1, be approved.</li> <li>3. That any accumulated surplus of the Internal Consortium at the 31<sup>st</sup> March 2023 (less £30,000 to be held as a working balance) be distributed to the partner authorities following the audit of the accounts being completed.</li> <li>4. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2022/23 be submitted to the Joint Board following the year-end.</li> </ol>			
Reasons for Decision:			
<ol style="list-style-type: none"> <li>1. The approval of the 2023/24 business plan will mean that the Consortium can continue to deliver a quality service that can provide independent assurance on governance, risk management and control processes.</li> <li>2. To enable the Joint Board to consider and approve the revised business plan for 2022/23 and the draft business plan for 2023/24.</li> </ol>			
Alternative options considered and rejected (if any)			
None			
Declarations of interests: None			
Decision subject to call-in Yes			

Date of implementation if not called in: 6 December, 2023.

Date Record Issued: 29.11.23

Contact Officer: Liz Athorn, Chesterfield Borough Council, Tel: (01246) 959612

## Notes to Record of Decision (Joint Working):

### CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Head of Governance, as Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

### BDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **nine working days** from the date of this decision. During the call-in period **at least three** members may request certain decisions to be called in. You may do this in any of the following ways - In writing - a written notice may be signed by one or more Members, or By telephone - in order to safeguard the integrity of the system, Members may only call in by telephone on their own behalf, • E mail - this may be done using a Members terminal within the Council Offices or where a member has the facility via the internet, • By fax - as with written notifications, the faxed message may contain the signature of more than one Member, • In person. Democratic Services Officers who are authorised to accept notifications from Members.*

### NEDDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair and Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a decision and call it in.*